

# Parent Portal Quick Guide



https://campus.region10.org/campus/portal/weatherford.jsp

## Step 1

To access the Parent Portal log-in screen click on the Parent Portal link from the WISD website or use the web address.

**First time using Campus Portal?**  
If you have been assigned a Campus Portal Activation Key, [click here](#)  
if you do not have an Activation Key, [click here](#)

**Already have a Campus Portal account?**

User Name

Password

Log In [Problems logging in?](#)

## STEP 2

First time using Parent Portal?  
If you have been assigned a Campus Portal Activation Key, click here.

## Activating your Campus Portal account

Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal [Activation Key](#) sent to you by your child's school.

### Activation Key

{  -  -  -  -  }

Submit

## Step 3

Enter your Activation Key (GUID) found on the "Person Summary Report" and click **Submit**.

You should have received a printed copy of the "Person Summary Report" when picked up your account information in-person at the campus.

## Campus Portal account creation successful!

Welcome  you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future.

### User Name

### Password

### Verify Password

Create Account

## STEP 4

Once your activation key has been accepted, create a User Name (**6 character minimum**) and Password for your account. Click **Create Account**.



Welcome to the [redacted] ISD Campus Portal! Here you will find instant access to accurate, current and confidential information about your child(ren)'s school attendance, grades, class assignments and more!

#### First time using Campus Portal?

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#### Already have a Campus Portal account?

User Name

Password

Log In

[Problems logging in?](#)

### STEP 5

When the log-in screen reappears, log-in using the newly created User Name and Password. Click **Log In**.

**Anthony Abad**

- Family
- Calendar
- Abad, Natasha 12
- 453 05-06
- Schedule
- Attendance
- Health
- Fees
- Reports
- View Access Log
- Change Account Info
- Change Contact Info
- Log Off
- In English
- En Español

### STEP 6

After logging in, you will have access to various modules of student information.

\*\*Available modules will vary by school.

- Schedule – student’s period schedule, teacher’s name, room number. Also, view the assignments due and grades from the schedule.
- Attendance – view attendance
- Health – view current information on immunizations.
- Fees – view fees for the current school year.
- Reports – Available reports will vary by school. Transcripts, Report Card, Schedule, Missing Assignments.

= Click on Class Name for Current Assignments and Scores

= Click on Teacher Name for Email

	Term 1st 6 Wks	Term 2nd 6 Wks	Term 3rd 6 Wks
01	01409-1 Brit Lit/Comp 1,2		
	Brunn, L Rm: 415		
02	04773-1 Spanish 3X		
	Dowling, P Rm: 331 Drop: 01/04/2006		
03	02620-2 Hisp Amer Hist		
	Troeger, Susan Rm: 221		

FYI:

**GRADEBOOK:** After clicking on "Schedule" you can click on the class name for access to the grade book.



- View Access Log
- Change Account Info
- Change Contact Info
- Log Off
- In English
- En Español

Other Options:

- View your access information
- Change your password
- Change Contact Information
- Log Off
- View titles in English or Spanish

Email Address:

Instructions:  
For each type of message (High Priority, Attendance, General, Teacher) select how you prefer to receive that message.  
You may select to receive a message on more than one device.  
To change or add a phone number you will need to contact your school's administrative offices.

	High Priority	Attendance	Behavior	General	Teacher
Cell Phone (303)619-8474	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Work Phone (720)423-3701	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Phone (303)619-8474	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email (Lucy_gutierrez@dpsk12.org)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

† Your district may send some communications in languages other than English, if you prefer to be contacted in another language please specify your preferred language.

Preferred Language

Change Contact Info – you have the ability to change how the District corresponds to you. \*\*To change your **Phone Numbers** – please contact your child's school.

- Change your e-mail address.
- Change which phone number or e-mail the teacher should use.
- Change the **Preferred Language** for correspondence – English or Spanish.

**SAVE** your changes.